

**FRELINGHUYSEN TOWNSHIP BOARD OF EDUCATION
MEETING MINUTES**

Wednesday, September 13, 2023

7:00 PM

The Frelinghuysen Township Board of Education held a meeting on Wednesday, September 13, 2023 in the media center of the Frelinghuysen School. Mrs. Neuffer, President, called the meeting to order at 7:03PM.

Please let the minutes show that the Frelinghuysen Township Board of Education has complied with the Open Public Meetings Act which requires that advance notice of this meeting be given and that the public has the right to attend such meetings. This advance notice was published in the NJ Herald and the Express Times. All discussions and official actions of this meeting, unless specifically exempted, will take place in public.

The Board pledged Allegiance to the Flag.

PRESENT: Mr. Forbes, Mr. Hocking, Mrs. Neuffer, Mrs. Pandiscia,

Mrs. Peterson and George Riedel, Mr. Galante, Mrs. Swistak and Mrs. DeFilippis

TARDY: None

ALSO PRESENT: Jarlyn Veras, CSA

Greg Brennan, Interim SBA/Board Secretary

Hearing & Petitions of Citizens – Comment is invited on any matter relating to the agenda. *NONE*

Presentation by NJSBA Representative- Gwen Thornton - Board of Education Ethics Training. *Mrs. Thornton gave a comprehensive overview of School Board Ethics training to the Frelinghuysen Board Members.*

Report of the CSA - Mrs. Veras

- *Great start of the school year. It has been wonderful to see our classrooms filled with students.*
- *There is already so much great learning taking place in our classroom. From learning about routines and expectations, to creative writing assignments, art project and science experience and so much more. Thank you to all of the staff for a great start.*
- *Bussing started with a few delays due to an issue with staffing but things seem to have normalized. We haven't experienced any delays the past 2 days or so.*
- *Back to School Night is scheduled for tomorrow at 6:30. We look forward to seeing parents join us.*
- *Our district has been assigned a new school resource officer from the state police, Trooper Bonilla AKA Officer Brown Bear. We appreciate his presence and help in keeping our school safe.*
- *Our NJSLA reports have arrived; families will be receiving those soon. I will also be sharing results at one of our upcoming October Meeting.*

Personnel

Motion to approve P1-P5 as listed and recommended by the CSA.

Motion made by Mr. Galante and seconded by Mr. Forbes to approve P1-P5 as listed.

P1. Approve Kathryn Walsh as a Part Time Art Teacher (Fridays ONLY) for the 2023-24 school year, prorated BA Step 1, \$9,478.44. Start date for this position is Friday October 6, 2023.

P2. Approve Jennifer Guida to provide Home Instruction for student 10111385 at \$47.00 per hour, not to exceed 10 hours per week.

P3. Approve the following members for the School Improvement Panel (SCIP) Committee: Jarlyn Veras, Lisa Naomi, Kimberly Allen, Ruth Toronzi

P4. Approve the following as school mentors: Kimberly Allen, Kate Lorenzo, Anna Hackelberg

P5. Approve 2023-2024 School Committees (see attached)

Motion P1-P5 carried unanimously by roll call vote.

Finance/Facilities

Motion to approve F1-F14 as listed.

Motion made by Mrs. Pandiscia and seconded by Mr. Forbes to approve F1-F14 as listed.

F1. Approve the Bills & Claims List dated September 13, 2023, Checks #19009-#19046 in the total amount of \$223,239.60 or the General Fund.

F2. Approve the facility use by the Girl Scouts of Northern New Jersey for monthly meetings September 2023 - June 2024.

F3. Approve Educational Resources of New Jersey to provide Danielson Training for Superintendent, Jarlyn Veras in the Amount of \$199.00.

F4. Approve an agreement between the Frelinghuysen Board of Education and 4M Consulting, LLC for media specialist services in the Frelinghuysen School District. As described in the professional services agreement at \$100/hour for Media Specialist Services pursuant to the agreement, not to exceed 4 hours per month and \$4,000 Total for the 2023-2024 school year.

F5. Approve parent contract for student #10111400 for transportation services to Northern Hills Academy for the 2023-2024 school year. Not to exceed 210 days and/or \$5,502. This amount will be prorated based on the student attendance pursuant to the agreement.

F6. Approve facility use by the 6th Grade Booster Club Mum Sale Pick up 9/14/2023 from 3:00 - 6:00 PM.

F7. Approve facility use by the 6th Grade Booster Club Back To School Dance 9/15/2023 from 6:00 - 8:00 PM in the Gym.

F8. Approve facility use by Frelinghuysen Township Recreation for the following dates/times: Days of the week: Mondays, Tuesdays, Wednesdays, & Fridays same as last year. Time of Day: 5:00pm - 8:00pm (see attachment for specific dates)

* Date & Times are subject to FTS Blackout Date and Holiday Schedule

F9. Approve the following travel requests:

Jarlyn Veras, Greg Brennan, Lowell Forbes, Michael Galante, Kimberly Neuffer, Doreen Pandiscia, Eleni Peterson, George Riedel,

10/23 – 10/26/2022 NJSBA Convention \$2,200 registration (group rate) + lodging + meals/incidentals per GSA travel regulations

F10. Approve the acceptance of 23-24 IDEA Grant, Basic \$36,572 and \$3,350 Preschool.

F11. Approve facility use by the FTS PTO Optimus Prime Anti Bullying Assembly on 10/3/23 from 10-11 AM.

F12. Approve facility use by the FTS PTO Fall 2023 Book Fair on 10/10/23 (3:30-4:30 PM), 10/11/23 (8:50 AM-3:15 PM), 10/12/23 (8:50 AM-6:30 PM), and 10/13/23 (8:50 AM-3:15 PM)

F13. Approve facility use by the FTS PTO Bo9ok Bingo on 10/12/23 from 4:00-7:00 PM.

F14. Approve facility use by the FTS PTO Halloween Treat Trail on 10/27/23 from 4:30-7:30 PM.

Motions F1-F14 carried unanimously by roll call vote.

Report of the Board Secretary

Motion to approve R1-R2 as listed:

Motion made by Mr. Forbes and seconded by Mr. Galante to approve R1-R2 as listed.

R1. To approve the BOE minutes for the August 16, 2023 Regular and Executive Session.

R2. To approve the attached list of July Transfers (none)

and the July Board Secretary's Report, in agreement with the Treasurer's Report in the amount of \$ 1,240,637.43 in Total Government Funds; and after review of the Secretary's report (appropriations section) and upon consultation with the appropriate District officials, that the Frelinghuysen Township Board of Education is in compliance with N.J.A.C. 6A:23 A-16.10(c) 4 and shall certify that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year.

Motions R1-R2 carried unanimously by roll call vote. Note: Mr. Galante, Mrs. DeFilippi, and Mrs. Swistak abstained from R1 as they were not present at the August 16th meeting.

Curriculum/Policy

Motion to approve C1-C2 as listed:

Motion made by Mrs. Pandiscia and seconded by Mrs. DeFilippis to approve C1-C2 as listed.

C1. Approve the Mentoring Plan for 2023-2024 School Year (attached)

C.2 Approve Danielson Evaluation Framework 2013 for teacher and staff evaluation.

Motions C1-C2 carried unanimously by roll call vote

Unfinished Business *Mrs. Swistak - Energy Audit*

New Business - *Board self evaluation*

Correspondence *NONE*

Hearing & Petitions of Citizens -

Mr. David Tongo 2139 Stillwater Road, Newton - asked about district security procedures. Mrs. Veras said she would discuss privately.

Jamie Alleyne - 56 Allamuchy Road, Andover - Inquired about aftercare and HVAC conditions.

Cynthia Mardin - 93 Kerrs Corner Road, Blirstown - asked about Curriculum standards and state standards for guidance. TV screens in Foyer? Virtual Learning for 2023-24?

Request for Executive Session

8:15 Motion made by Mr. Forbes and seconded by Mrs. Swistak to enter into Executive Session at 8:16. All said Aye.

8:41 Motion made by Mrs. Peterson and seconded by Mrs. DeFilippis to come out of the Executive Session at 8:42. All said Aye.

Adjournment

8:43 Motion made by Mr. Forbes and seconded by Mrs. Swistak to adjourn the meeting. All said Aye.