

**FRELINGHUYSEN TOWNSHIP BOARD OF EDUCATION  
MEETING MINUTES**

**Wednesday, September 27, 2023**

**7:00 PM**

*The Frelinghuysen Township Board of Education held a meeting on Wednesday, September 27, 2023 in the media center of the Frelinghuysen School. Mrs. Neuffer, President, called the meeting to order at 7:05PM.*

*Please let the minutes show that the Frelinghuysen Township Board of Education has complied with the Open Public Meetings Act which requires that advance notice of this meeting be given and that the public has the right to attend such meetings. This advance notice was published in the NJ Herald and the Express Times. All discussions and official actions of this meeting, unless specifically exempted, will take place in public.*

*The Board pledged Allegiance to the Flag.*

**PRESENT: Mr. Forbes, Mr. Hocking, Mrs. Neuffer, Mrs. Pandiscia,**

**Mrs. Peterson and George Riedel, Mr. Galante, Mrs. Swistak and Mrs. DeFilippis**

**TARDY: None**

**ALSO PRESENT: Jarlyn Veras, CSA**

**Greg Brennan, Interim SBA/Board Secretary**

**Presentation by Board**

**Frelinghuysen Township School  
Board of Education**

Resolution Commending  
**Tracy Smolen**

**Whereas**, Tracy Smolen has dedicated her professional life to the field of elementary education, serving as a exemplary teacher at Frelinghuysen Township School for 25 years; and

**Whereas**, Mrs. Smolen has consistently demonstrated a deep commitment to the well-being and education of Frelinghuysen Township Elementary School students, fostering an environment of learning, growth and kindness; and

**Whereas**, Mrs. Smolen has consistently exhibited exceptional teaching skills, creativity, and adaptability in the classroom inspiring generations of students to reach their full potential; and;

**Whereas**, Mrs. Smolen has tirelessly supported and collaborated with fellow educators contributing to a positive and harmonious school community; and

**Whereas**, Mrs. Smolen has been a mentor and a role model to countless colleagues providing guidance wisdom and encouragement throughout her tenure;

**Now therefore be it resolved that**, the Frelinghuysen Township School Board of Education expresses its deepest gratitude and appreciation to Mrs. Smolen for her outstanding service to education and for positively shaping the lives of countless students; and

**Be it further resolved that** we record in our minutes this commendation, that all now and in the future may know and appreciate the dedication of this woman and the esteem in which she is held. Mrs. Smolen is wished a joyful and well deserved retirement, filled with relaxation, adventures, and all the happiness she so richly deserves;

**This is resolved by** the Frelinghuysen Township School Board of Education on the 27th day of September, 2023.

*Mrs Neuffer read and presented the retirement resolution for Tracy Smolen.*

*Mrs. Defilippis congratulated Mrs. Smolen on a great career of service.*

*Mrs. Smolen addressed the Board and thanked the Frelinghuysen School District community for their support and the honor of being celebrated tonight.*

### **CSA Report**

We've had a great month of school and we look forward to October which will be a very busy month:

- Week of Respect
- PTO Book Fair
- Fire Safety and Prevention
- Halloween Activities

Some clubs are back this year:

- Chess club -students will be participating in a chess tournament
- Early Act Club- community service
- NJSLA Reports will be sent home tomorrow, families should expect to receive these reports within the next few days.
- District Newsletter will be sent home at the end of each month. I also encourage parents to follow us on social media where we are highlighting some of the great things happening in our school.

### **Personnel**

P1. Approve Substitute Teacher-Agnes Hunter of Blairstown, NJ 07825

P2. Approve Medical Leave for staff member # 2202026 effective November 7, 2023 through January 2, 2024

**Motion to approve P1-P2 as listed and recommended by the CSA.**

*Motion made by Mrs. Pandiscia and seconded by Mr. Forbes to approve P1-P2 as listed.*

*Motion P1-P2 carried unanimously by roll call vote.*

**Finance/Facilities**

**Motion to approve F1 - F2 as listed.**

*Motion made by Mr. Galante and seconded by Mrs. DeFilippis to approve F1-F2 as listed.*

F1. Approve facility use by the FTS PTO (Art Room) for the Chess Club led by Jennifer Fowles on the following dates: October 17, 24, November 14, 21, 28, December 5, 12, 19, January 2, 9, 16, 23, 30, February 6, 13, 20, 27, March 19 from 3:15-4:15 PM.

F2. Accept the donation of \$200.00 from Weis Markets for the purchase of classroom necessities.

*Motions F1-F2 carried unanimously by roll call vote.*

**Report of the Board Secretary - None**

**Curriculum/Policy**

**Motion to approve C1 as listed.**

*Motion made by Mr. Forbes and seconded by Mrs. Pandiscia to approve C1 as listed.*

C1. Approve the District Professional Development Plan (PDP) for 2023-2024 School Year ( attached)

*Motions C1 carried unanimously by roll call vote.*

**Unfinished Business - Board self assessment**

**New Business -**

*District Goals - Mrs. Veras*

*Board Goals - Mrs. Neuffer*

**Correspondence - None**

**Hearing & Petitions of Citizens**

*Cynthia Mardin - 93 Kerrs Corner Road, Blirstown - Student recognition, community concerns, Push back of parents whose kids are not being recognized*

*Cynthia Mardin - 93 Kerrs Corner Road, Blirstown - asked about Curriculum standards and state standards for guidance.*

**Request for Executive Session - None**

*Adjournment - 8:39 Motion made by Mr. Forbes and seconded by Mrs. Swistak to adjourn the meeting. All said Aye.*