

**FRELINGHUYSEN TOWNSHIP BOARD OF EDUCATION**  
**Meeting Minutes**  
**Wednesday, December 13, 2023**  
**7:00 PM**

*The Frelinghuysen Township Board of Education held a meeting on Wednesday, December 13, 2023 in the media center of the Frelinghuysen School. Mrs. Neuffer, President, called the meeting to order at 7:05 PM.*

*Please let the minutes show that the Frelinghuysen Township Board of Education has complied with the Open Public Meetings Act which requires that advance notice of this meeting be given and that the public has the right to attend such meetings. This advance notice was published in the NJ Herald and the Express Times. All discussions and official actions of this meeting, unless specifically exempted, will take place in public.*

*The Board pledged Allegiance to the Flag.*

*PRESENT: Mrs. Neuffer, Mrs. Pandiscia,*

*George Riedel, Mrs. Swistak and Mrs. DeFilippis*

*ABSENT: Mr. Forbes, Mr. Galante, Mr. Hocking, Mrs. Peterson*

*TARDY: none*

*ALSO PRESENT: Jarlyn Veras, CSA*

*Greg Brennan, Interim SBA/Board Secretary*

**Hearing & Petitions of Citizens – Comment is invited on any matter relating to the agenda.**

*None*

## **CSA Report**

- *Holiday mode here at FTS, such a special time for the entire school community*
- *Kicked off with tree lighting- thank you PTO, parents, fire dept Trooper Brown Bear and Mayor Ramos for their contributions in making this such a wonderful event for our students*
- *Pre-k- 3 show was This Friday Dec 8, we had close to 200 ppl attend. It was amazing*
- *Our grades 4-6 holiday show is this Thursday at 6pm, we hope to see everyone there.*
- *This Friday will be our Polar Express Dance for FTS only prek-3 students 4-530  
4-6 students 6-8*
- *Toy drive ended and toys were collected for project sufficiency Shout out to our 6th graders for helping with loading the toys.*
- *Collecting winter garments on our mitten tree*
- *Stay tuned for a fun spirit week next week.*
- *Early Dismissal 12/22*

## **Personnel**

*Motion made by Mrs. Pandiscia and seconded by Mrs. DeFilippis to approve P1 as listed.*

P1. Approve substitute Ms. Sadie Forbes for the 2023-2024 School year pending county office approval.

*Motions P1 carried unanimously by roll call vote.*

## **Finance/Facilities**

*Motion made by Mrs. Pandiscia and seconded by Mrs. DeFilippis to approve F1-F5 as listed.*

F1. Approve the Bills & Claims List dated December 13, 2023, Checks #19122-#19156 in the total amount of \$274,307.90 for the General Fund.

F2. Accept the audit for the 2022-23 school year with one recommendation submitted

by Ardito & Co, LLP – as recommended by the Chief School Administrator and the School Business Administrator.

F3. Approve the audit corrective action plan for 2022-2023 of making sure budget accounts are not in the negative.

F4.. Approve the facility use request for:

Girls Indoor Softball Workouts	Frelinghuysen Panthers	Thursdays through March 2024	GYM
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F5. Approve the following Field Trip:

Turtle Back Zoo	Spring 2024	Prek-Grade 1	\$10 per student/staff \$85 p/h Transportation
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*Motions F1-F5 carried unanimously by roll call vote.*

### **Report of the Board Secretary**

*Motion made by Mrs.Swistak and seconded by Mrs. Pandiscia to approve R1-R2 as listed.*

R1. To approve the BOE minutes for the November 15, 2023 Regular Session.

R2. To approve the attached list of October Transfers (none)

and the October Board Secretary’s Report, in agreement with the Treasurer’s

Report in the amount of \$ 1,490,807.91 in Total Government Funds;

and after review of the Secretary’s report (appropriations section) and upon

consultation with the appropriate District officials, that the Frelinghuysen

Township Board of Education is in compliance with N.J.A.C. 6A:23 A-16.10(c) 4

and shall certify that sufficient funds are available to meet the District’s financial

obligation for the remainder of the fiscal year.

*Motions R1-R2 carried unanimously by roll call vote.*

**Curriculum/Policy - None**

**Unfinished Business - None**

**New Business** *Mr. Hocking asked if Mr. Brennan reached out to the county office regarding budget short fall for transportation costs. Mr. Brennan said yes and the only option going forward is to use reserves to fund in future years.*

**Correspondence - None**

**Hearing & Petitions of Citizens - Chip O'Chang - Ridge View Echo was in attendance.** *He asked about the holiday break calendar. Mrs. Veras said the building would be closed from December 22nd until January 2, 2024.*

**Request for Executive Session - None**

**Adjournment 7:20**

*Motion made by Mrs. Pandiscia and Seconded by Mrs. Defillipis.*

*All Aye.*

**Respectfully submitted,**

**Gregory E. Brennan**

**Interim Business Administrator/Board Secretary**