

FRELINGHUYSEN TOWNSHIP PTO
Meeting Minutes
(Meeting was held via Google Meet)
March 12, 2024

CALL TO ORDER

The Zoom meeting was called to order at 7:00pm

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

QUORUM CHECK OF EXECUTIVE BOARD

Nicole Wladich - present
Cynthia Mardin - present
Louise Neate - present
Kristin Keesser - present (late arrival @ 7:17pm)
Tammy Arfken - present

APPROVAL OF MINUTES

1st Motion: Cynthia Mardin 2nd Motion: Louise Neate

APPROVAL OF TREASURER'S REPORT

1st Motion: Nicole Wladich 2nd Motion: Cynthia Mardin

CSA REPORT - None

FUNDRAISER / EVENT UPDATES

- **Spirit Wear** - Coor. Nicole Wladich. Ongoing. Did not receive January or February commission. May have sent our January commission check to Franklin Borough and they cashed it. Nicole to follow up with the vendor.
- **Box Top\$** - Coordinator is Tammy Arfken. Current total \$119.10.
- **Chess Club** - Won 2nd place in Warren County Tournament. Mrs. Fowles is having a pizza party for the club. Dan Shaffer is interested in running the club next year. Back up plan will be Susan reaching out to see if any seniors or local individuals have interest.
- **Ski Club** - Chair Cynthia Mardin. Done. Good feedback. Cynthia is going to email some photos to Raelyn for the yearbook.
- **Display My Art** - Coordinator Aimee Kronmiller. Order forms went out 3/12/24 in student folders. Only accepting online orders. Items ordered before April 5th qualify for free home delivery.
- **Gertrude Hawk** - Complete. Total paper sales \$1273 and online sales \$1179. Added \$48 to get free shipping. Profit was \$875 since we get 35% commission.
- **Crochet Club** - Had their first meeting. Students seem to enjoy it. DJ didn't have the WiFi password so she could not use the projector. Nicole is going to provide the password to her and they hope to have it up and running for the next meeting.

- **Spring Book Fair** - Complete. Sales look to be down but Nicole still needs to do the financials online. She will report the final sales and profit at our next meeting.
- **Krispy Kreme** - Canceled. Based on the cost per box and results from previous fundraisers we don't feel this will be profitable. Possibly supplement with a roadside cleanup. Cynthia will take the lead on coordinating a Spring cleanup.
- **BOGO Book Fair** - Canceled. Looking to research other vendors for the book fair since Scholastic seems to provide the same authors, too many toys/diaries, and not a good selection for the older students.
- **Egg Decorating Contest** - Canceled.

UPCOMING EVENTS - ON THE PTO HORIZON

- **Spring Clubs** - All filled except 6 additional seats for Garden Club. Lego Club starts on 3/13/24, Storytime/Steam starts on 3/26/24, and Garden Club starts on 5/14/24. Tammy will post Garden Club openings on class FB pages.
- **Beefsteak/Tricky Tray** - 5/4/24 - Chairs Cynthia Mardin and Kelly Corsi. Eleven ticket sales so far and Newbaker Funeral Home is going to do a table of 17 and provide a donation. We are shooting for 150 attendees. Cynthia is actively collecting donations with the committee. DJ Dave is paid in full. Nicole said paying up front was not required last time.
- **Miner's Night** - Date TBD - Chair is Eleni Peterson. No new updates.
- **Graduation** - No new updates.
- **Ice Cream Truck** - Ms. Allen informed us testing ends on May 15th so we are going to try and schedule the ice cream truck for 1pm on the 15th. Tammy will email Mrs. Veras with the proposed date and time for confirmation.
- **Teacher Appreciation Week** - 5/6/24 through 5/10/24 - Chairs Cynthia Mardin and DJ Baird. Cynthia is looking to get the email out for donations. Cynthia needs to discuss monetary donations with Kristin and how we are receiving same since we now have a PTO Paypal account.
- **Mother's Day Plant Sale** - 5/9/24 - Chair Raelyn Kempinski - Raelyn is compiling a Google Form to solicit sales.
- **Field Day** - Date TBD - Looking for a new logo for the t-shirts. Nicole asked if anyone had any ideas. Ideas were discussed and we are looking to make it a design contest for the outgoing 6th grade class. Jamie will email Mrs. Veras and Raelyn to coordinate this.

BUSINESS

- **Basketball Backboard** - Scheduled for 03/23/24 at 11am.
- **Fall Lifetouch Photos** - Check issued but never received. Check was made out to the school so it is being reissued to the PTO. Have not received it to date. Nicole will follow up with Carolyn.
- **Membership Enrollment** - Ongoing enrollment. No new members.
- **Audit Committee for Treasurer's Books** - Signed and complete.
- **2023-2024 Assemblies** -
 - **NJ Snakeman** - 03/20/24 - Coordinator Louise Neate. Total cost \$637.50.
 - **Imperfect Phil** - Complete. Good feedback from students and staff.

- **Drama Club/School Play Proposal** - Thompson giving stipend money to Mrs. Toronzi for help. Tammy will email the school requesting front row seats for the PTO Executive Board. Kristin still needs receipts and an itemized list of costs for reimbursement before she cuts any checks.
- **Community Grant** - Kristin cut the check and it was deposited by the GS Troop.
- **Spelling Bee** - Prizes given to the winners and were cashed in during the Book Fair.
- **Executive Board Nominations/Election** - Nicole announced there were six nominations for President, four for VP, three for 2nd VP, five for Secretary and three for Treasurer. One person accepted the nomination for Secretary. Due to the lack of interest we are possibly looking to dissolve the PTO; however, the current Board will finish out this year. Nicole is going to reach out to our Accountant to see what the next steps are and we are looking to possibly give our money to the school. Nicole asked everyone to pass the word along to get other people interested in filling the open Board seats. Other comments questions were as follows:
 - Katherine K. - Asked if we could send out an email to the PTO Members informing them that we are looking to dissolve and Nicole said we have already notified everyone in prior correspondence.
 - Jamie A. - Asked if we could post something on the Mustang Messenger that we are looking to dissolve and Nicole stated before doing so we need to get answers from our Accountant.
 - DJ Baird - Asked how we can brainstorm ideas for other fundraisers. Tammy explained to her when and how we come up with our ideas for events and fundraisers and that it was not from a lack of effort and that basically all of our fundraisers this year are in the 'red' and that new fundraisers we tried in the past like the popcorn one and Little Caesars were dismal.
 - Kim Allen - Asked if we could do class moms but you would have to be a PTO Member. She also mentioned doing a concession stand at the play this year to raise money. Several members responded they would help to run a concession stand. Louise is going to take the lead with Jaime Alleyne's help.
 - Susan C. - Asked if the Board does not get anyone to fill the seats can we allow the PTO to go dormant in case they do want to start it up again in the future. Nicole told her we will have to see all our options once the Accountant gets back to her.
 - DJ Baird - She requested a list of all the fundraisers/events that the PTO does. Nicole mentioned the list is included on our Welcome Back Letter on our school website. Nicole also mentioned she would compile something for DJ.
 - Cynthia - She mentioned she is not in favor of the PTO folding but it is what it is and she thinks people will start missing it once it is gone and possibly step up.
 - Kristin K. - She mentioned possibly asking the kids what they are interested in to make the right decision as to what we are going to allot the money to if we do fold.
 - Jamie A. - She asked if this means next year we will not have any assemblies since the PTO coordinated and paid for all the assemblies this year. Nicole told her we do not have an answer at this time.

- Tammy A. - She mentioned not having to do as much as the current Board does if you don't have the volunteer involvement and that you can scale back and do whatever you can based on constraints which are typically time and money.
- DJ Baird - Mentioned if the PTO does fold maybe they can just hold some after school clubs run by some teachers or parents.

CORRESPONDENCE - Thank you card from Mrs. Toronzi that mentioned the Imperfect Phil assembly and how much the students enjoyed it.

OPEN PUBLIC DISCUSSION - Susan Chughatta donated glasses for the upcoming solar eclipse. We are going to give them to the school to hand out to the students.

ADJOURNMENT - Meeting was adjourned at 8:19pm.

IN ATTENDANCE : DJ Baird, Susan Chughatta, Katherine Katkostovski, Krista Pellen, Kim Allen, and Jamie Alleyne (7:24pm)

Respectfully submitted by: Tammy Arfken, Secretary

****NEXT PTO MEETING VIA GOOGLE MEET - 04/09/24 @ 7pm**