

**FRELINGHUYSEN TOWNSHIP PTO**  
**Meeting Minutes**  
**(Meeting was held via Google Meet)**  
**May 14, 2024**

**CALL TO ORDER**

The Zoom meeting was called to order at 7:00pm

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**QUORUM CHECK OF EXECUTIVE BOARD**

Nicole Wladich - present  
Cynthia Mardin - absent  
Louise Neate - present  
Kristin Keesser - absent  
Tammy Arfken - present

**APPROVAL OF MINUTES**

1st Motion: Nicole Wladich      2nd Motion: Louise Neate

**APPROVAL OF TREASURER'S REPORT**

1st Motion: Nicole Wladich      2nd Motion: Tammy Arfken

**CSA REPORT - None**

**FUNDRAISER / EVENT UPDATES**

- **Spirit Wear** - Coor. Nicole Wladich. Ongoing. No commission check this month.
- **Box Top\$** - Coordinator is Tammy Arfken. Ongoing. Current profit \$149.50.
- **Display My Art** - Coordinator Aimee Kronmiller. Aimee reached out to the vendor inquiring about our total profit and when we should expect a check. This will be reported at our next meeting.
- **Crochet Club** - Positive feedback. All went well students enjoyed it and were interested in joining again next year.
- **Lego Club & Storytime/Steam** - All is going well so far. Positive feedback.
- **Garden Club** - No new update.
- **Roadside Cleanup** - Done. Good time. Cleaned Greendell Road and got \$500.
- **Beefsteak/Tricky Tray** - Was a successful event. Sold 67 tickets for \$3,350. There was a total of 124 baskets for the Tricky Tray and the profit on same was \$3,820 and 50/50 made \$400 profit. We also had a \$100 donation from the Thrift Store, \$200 donation from James Alexander, and \$40 donation from the Keesser Family. Total income was \$7,910 minus expenses of \$3,806.82 pending any additional expenses from Cynthia. Total expenses reported by Nicole is \$4,403.18 with a \$300 deposit pending from Hillside Barn that should be returned. A late basket came in that included Daytona Memorabilia with a \$25 Starbucks gift card. We gave the gift card to Carolyn

for Administrative Professionals Day and Nicole is not sure what happened to the memorabilia.

- **Mother's Day Plant Sale** - Successful. \$3,203 in preorders and \$2,228.05 in sales the day of. Total sales \$5,431.05. Greenhouse invoice was \$3,231.75 and floral paper purchase off Amazon was \$31.93 & \$55.42. Total profit was \$2,111.95.
- **Teacher Appreciation Week** - Went off well. We don't have final numbers but DJ thinks we broke even. Final numbers will be reported at next month's meeting.

### **UPCOMING EVENTS - ON THE PTO HORIZON**

- **Ice Cream Truck** - Set and approved for 5/15/24 at 1pm and 6/14/24 at 12pm.
- **Field Day** - 5/31/24 (rain date 6/3/24) - T-shirt design contest included 12 entries. Teachers voted and the winning design got 65% of the vote. T-shirt order has been placed and Jamie Lafferty of F&T Design will be delivering the shirts directly to school. Lunch cost last year was \$3.50 for students and \$4.50 for staff. School will tally up the lunch orders and let us know the final cost.
- **Miner's Night** - Date TBD - Chair is Eleni Peterson. No new updates.
- **Graduation** - All set. No new updates.

### **BUSINESS**

- **Basketball Backboard** - Install complete. Kids are looking forward to using it.
- **Fall Lifetouch Photos** - Never received the check in the amount of \$336.75. Kristin will follow up with Carolyn.
- **School Nurses Day** - Flowers presented to Mrs. Toronzi. Total spent \$35.71.
- **Membership Enrollment** - Ongoing enrollment. No new members.
- **Drama Club/School Play Proposal** - No new updates. Moving forward with the concession stand at Willy Wonka production since we got good feedback on the donation request.
- **PTO Executive Board Nominations/Election** - New Executive Board Members were sworn in:

**President - DJ Baird**

**Secretary - Chrissy Pilkington**

**Treasurer - Siobhan Weidner**

Incoming members and outgoing members agreed on a transition period from now until June 30th. Incoming members will be officially in their positions as of July 1st.

Four (4) PTO Lakeland Bank Accounts - need to update signer(s) on all accounts and online access.

- 1) Frelinghuysen Township PTO (Checking)
- 2) Frelinghuysen Township PTO (Savings)
- 3) Frelinghuysen Township PTO Club Account (Checking)
- 4) Frelinghuysen Township PTO Raffle Account (Checking)

Siobhan Weidner (incoming Treasurer) and DJ Baird (incoming President) need to be added as signers on all Lakeland Bank accounts, added to online access, and issued debit cards.

Kristin Keesser (outgoing Treasurer) and Nicole Wladich (outgoing President) need to be removed as signers on all Lakeland Bank accounts, removed from online access, and debit cards canceled.

- **North Warren Scholarship** - The Executive Board re-voted and the vote was 4 to 1. The \$500 award will be announced and presented to the recipient on June 5th at 6pm.

**CORRESPONDENCE** - Thank you cards received from Mrs. Lorenzo, Ms. Pryor, Mrs. Kronmiller, Mrs. Gould, Mrs. Wagner, and the FTS Teachers and Staff for Teacher Appreciation Week.

**OPEN PUBLIC DISCUSSION** - None

**ADJOURNMENT** - Meeting was adjourned at 7:50pm.

**IN ATTENDANCE** : Chrissy Pilkington, Katherine Kostovski, DJ Baird, Sioghan Weidner (7:06 pm), and Jamie Alleyne (7:23 pm)

*Respectfully submitted by: Tammy Arfken, Secretary*

**\*\*NEXT PTO MEETING VIA GOOGLE MEET - 06/11/24 @ 7pm**